



Midlothian

MINUTE OF MEETING

Subject: QUARTERLY NRSWA LOCAL CO-ORDINATION MEETING

Date: 31 January 2017
Venue: Room 5, 2nd Floor Midlothian House, Dalkeith
Time: 14:00 P.M.

Present:

A HEATLEY	MIDLOTHIAN COUNCIL ROAD SERVICES – CHAIR
I THOMSON	MIDLOTHIAN COUNCIL ROAD SERVICES
D GLYNN	MIDLOTHIAN COUNCIL ROAD SERVICES
C DODD	MIDLOTHIAN COUNCIL ROAD SERVICES
N BISSET	MIDLOTHIAN COUNCIL ROAD SERVICES
S SCANLON	OPENREACH
M HYMERS	SGN
K DOUGLAS	SGN
C CALLAGHAN	SCOTTISH WATER

Apologies:

K VANTERS	MIDLOTHIAN COUNCIL TRAVEL TEAM
C MCADAM	NETWORK RAIL

Absent – ENERGETICS, VIRGIN MEDIA, SSE TELECOMS

Additional Circulation: N DOUGALL

ITEM 1 WELCOME & APOLOGIES **Action By**

1.1 AH welcomed everyone to the meeting and apologies were noted.

ITEM 2 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING 8 NOVEMBER 2016

2.1 The minutes of the previous meeting were reviewed and approved.

2.2 Scottish Water reinstatement defects – most of the legacy reinstatement defects have now been completed. 4 are still outstanding; **Scottish Water**

- Millerhill Road, Danderhall – this is with the contractor & BB will contact the contractor to ascertain if progress is being made.
- Rosabelle Road, Roslin
- Knowetop Place, Roslin
- Crusader Drive, Roslin

The Roslin remedial are with Maxine Paton.

2.3 Scottish Power - damage to Road Services road drainage on the A6094 & B7003 Roslin Glen following installation of a high voltage cable. DG had been advised that the claim was now outwith the legal timescales but will ckeck again with Susan Munro and the claims handlers. **DG**

ITEM 3 AGENDA ITEMS

3.1 Planned Works

The list of planned works was reviewed. SSE Telecoms and Virgin Media have both started major projects in Midlothian it was therefore disappointing that no-one was present at the meeting from either organisation.

Action By

3.2 Indicators & Statistics.

All indicators and statistics are available on the Scottish Road Works Register.

Copies of the defect and sample inspection reports were distributed to the utilities present. Noted that sample inspections were >90% for all PUs.

3.3 Inspections.

Energetics have carried out remedial works on the outstanding defects.

A contact within Scottish Water was requested for dealing with inspections on behalf of Veolia Water. Contact details are awaited.

Scottish Water

3.4 Coring.

Coring for the national coring programme is complete. All cores have now been agreed with the exception of Energetics.

Energetics

3.5 Road Designations & Gazetteer.

The Midlothian gazetteer & ASD have been loaded into the SRWR for the February 2017 update.

The Traffic Sensitive Register has been reviewed and was passed by all present. It will now be taken to the SERAUC meeting on 07/02/17 for final approval.

ITEM 4 A.O.C.B.

4.1 Scottish Water now have a procedure for S109 permits. DG requested a copy of the procedure as Road Services are still encountering serious problems with S109 permits caused by Scottish Water failing to attend sites on the dates provided to customers. This is yet to be received.

Scottish Water

4.2 SW outstanding payments for call out charges – This has been referred to SERAUC for a panel to

Scottish Water

be convened to review the evidence.

- 4.3** Openreach still require to carry out a full panel reinstatement at Mauricewood Road, Penicuik & Vogrie Road, Gorebridge. **Openreach**
- 4.4** CD reminded everyone that there is a standard charge of £224 if Midlothian Council has to attend high or medium risk defects after the undertaker fails to attend. Additional costs may also be charged if the overall cost of the call out exceeds £224.
- 4.5** CD again concerned about requests for early starts & works extensions which are outwith the prescribed Timescales set out in Appendix E of the Code of Practice for the Co-ordination of Works in Roads and asked that undertakers refer to the Code prior to contacting the Council.
- 4.6** CD confirmed that turn around timescale for TTRNs and TTROs are 3 weeks and 6 weeks respectively.
- 4.7** A new email address is now available for use for all requests and applications including early starts, extensions, corrections to notices, TTROs, S109 & RSA84 permits, & temporary traffic signals applications.
- roadsapplications@midlothian.gov.uk
- 4.8** IT raised concerns at the late cancellation of works especially if TTROs had already been advertised. In some instances Road Services were not made aware that works did not go ahead until after the proposed start date. This is causing major co-ordination issues.
- 4.9** Clancy Docwra have been asked for an improvement plan following poor performance at S109 sites. No new permits are being issued until improvement at the current sites is shown.
- 5.0** There is a proposed urbanisation scheme planned for the A7. A potential works notice is in the SRWR.

ITEM 5 NEXT MEETING

- 5.1** AH thanked everyone for their attendance

5.2 The dates of the next meetings are;

Tuesday 9 May 2017

Tuesday 8 August 2017

Tuesday 7 November 2017

All @ 14:00 Hrs in Conference Room 5, 2nd Floor,
Midlothian House, Buccleuch Street, Dalkeith.