



Midlothian

MINUTE OF MEETING

Subject: QUARTERLY NRSWA LOCAL CO-ORDINATION MEETING

Date: 8 November 2016
Venue: Room 5, 2nd Floor Midlothian House, Dalkeith
Time: 14:00 P.M.

Present:

A HEATLEY	MIDLOTHIAN COUNCIL ROAD SERVICES – CHAIR
I THOMSON	MIDLOTHIAN COUNCIL ROAD SERVICES
D GLYNN	MIDLOTHIAN COUNCIL ROAD SERVICES
C DODD	MIDLOTHIAN COUNCIL ROAD SERVICES
N BISSET	MIDLOTHIAN COUNCIL ROAD SERVICES
K BUCKLEY	OPENREACH
M HYMERS	SGN
K DOUGLAS	SGN
B BOSWELL	SCOTTISH WATER
N ADAMSON	SCOTTISH POWER
D ROSS	AMEY

Apologies:

K VANTERS	MIDLOTHIAN COUNCIL TRAVEL TEAM
M PATON	SCOTTISH WATER

Absent – ENERGETICS

Additional Circulation: N DOUGALL

ITEM 1 WELCOME & APOLOGIES **Action By**

1.1 AH welcomed everyone to the meeting and apologies were noted.

ITEM 2 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING 2 AUGUST 2016

2.1 The minutes of the previous meeting were reviewed and it was agreed to amend Item 3.4 Coring to 'The initial information received from the contractor indicates there is one failure in the Midlothian area'.

2.2 Scottish Water reinstatement defects – most of the legacy reinstatement defects have now been completed. 4 are still outstanding; **Scottish Water**

- Millerhill Road, Danderhall – this is with the contractor & BB will contact the contractor to ascertain if progress is being made.
- Rosabelle Road, Roslin
- Knowetop Place, Roslin
- Crusader Drive, Roslin

The Roslin remedial are with Maxine Paton.

2.3 Scottish Power - damage to Road Services road drainage on the A6094 & B7003 Roslin Glen following installation of a high voltage cable. DG had been advised that the claim was now outwith the legal timescales but this is not the case as the claim was intimated to Scottish Power well before the time limit expired. **DG**

ITEM 3 AGENDA ITEMS

3.1 Planned Works

The list of planned works was reviewed.

A programme of works is awaited from SSE Telecoms for their major planned works in Dalkeith.

SGN were reminded to amend the TM & works technique on their major works notice for John Street, Penicuik for works in December 2016.

3.2 Indicators & Statistics.

All indicators and statistics are available on the Scottish Road Works Register.

Copies of the defect and sample inspection reports were distributed to the utilities present. Noted that sample inspections were >90% for all PUs.

3.3 Inspections.

Joint inspections with Energetics have taken place however no progress has been made. **No representative present.**

Energetics

A contact within Scottish Water was requested for dealing with inspections on behalf of Veolia Water. These defects should be sent to SW100. Contact details still awaited.

Scottish Water

On inspection of Openreach works in Burnbrae Road, Bonnyrigg the site was found to be in disarray & when NB spoke to the operatives on site he was advised they were not allowed to touch the signing & guarding. This was reported to Openreach. CD asked for the NRSWA ticket contacts for Openreach. KB asked that for Morrison Construction the request be made to John Craigen & copied to him.

Inspections issued since last meeting.

Company	Reinstatement defects issued	Completed	Apparatus defects issued	Completed
Energetics	8	2	0	-
Network Rail	2	0	0	-
Openreach	14	5	9	2
Scottish Power	9	2	0	-
Scottish Water	17	8	55	21
SGN	4	4	0	-
SSE	1	0	0	-
SSE Telecoms	2	2	0	-

The Inspection fee survey began on 07/11/16 for 2 weeks for the Scotland wide review of fees.

3.4 Coring.

Coring for the national coring programme is complete. The coring logs had not yet been received. All present were aware that the Lead Authority was currently verifying the coring contractor's accreditation prior to any results being issued.

3.5 Road Designations & Gazetteer.

The Midlothian gazetteer & ASD have been loaded into the SRWR for the November update.

ITEM 4 A.O.C.B.

- 4.1 Scottish Water now have a procedure for S109 permits. DG requested a copy of the procedure as Road Services are still encountering serious problems with S109 permits caused by Scottish Water failing to attend sites on the dates provided to customers. This is yet to be received. ***A presentation on this subject is to be given by Scottish Water at the next SERAUC meeting in February 2017.*** **Scottish Water**
- 4.2 Reinstatement of yellow lines on Westmill Road to be progressed in 2 weeks. **Scottish Water** **Scottish Water**
- 4.3 SW outstanding payments for call out charges – CD to refer matter to Kevin Skinner. **CD** **Midlothian Council CD**
- 4.4 NA stated remedial works at The Brae, Auchendinny were clear however, a closure would be required to complete the works. Still outstanding including white lining. **Works completed 20/11/16.** **Scottish Power**
- 4.5 Openreach still require to carry out a full panel reinstatement at Mauricewood Road, Penicuik & Vogrie Road, Gorebridge. **Openreach**
- 4.6 KD asked that he be added on to the LRAUC distribution list. He has now been added to the list. **CD**
- 4.7 CD reminded everyone that there is a standard charge of £224 if Midlothian Council has to attend high or medium risk defects after the undertaker fails to attend. Additional costs may also be charged if the overall cost of the call out exceeds £224. **ALL**

- 4.8** Road services staff have noted that the standard of information on Openreach notices and operator knowledge when creating the notices appears to be below the level of what would be expected. KB will arrange a meeting with Midlothian Council to try to address this & several other problems that the Council is currently experiencing with Openreach. **Openreach**
- 4.9** CD again concerned about requests for early starts & works extensions which are outwith the prescribed Timescales set out in Appendix E of the Code of Practice for the Co-ordination of Works in Roads and asked that undertakers refer to the Code prior to contacting the Council. **All**
- 4.10** CD confirmed that turn around timescale for TTRNs and TTROs are 2 weeks and 6 weeks respectively.
- 4.11** KB stated that there is currently an ongoing internal review taking place within Openreach looking at escalation processes.
- 4.12** Temporary traffic regulation orders have been written for various Remembrance Day parades & the switch on of Christmas lights. These are available to view in full on Tell Me Scotland.
- 4.13** The Christmas embargo begins on Friday 25/11/16 until Sunday 03/01/17.

ITEM 5 NEXT MEETING

- 5.1** AH thanked everyone for their attendance
- 5.2** The dates of the next meetings are;

Tuesday 31 January 2017

Tuesday 9 May 2017

Tuesday 8 August 2017

Tuesday 7 November 2017

All @ 14:00 Hrs in Conference Room 5, 2nd Floor, Midlothian House, Buccleuch Street, Dalkeith.