



Midlothian

MINUTE OF MEETING

Subject: QUARTERLY NRSWA LOCAL CO-ORDINATION MEETING

Date: 14 May 2013
Venue: Dundas Buildings, Bonnyrigg
Time: 14:00 P.M.

Present:

A HEATLEY	MIDLOTHIAN COUNCIL ROAD SERVICES – CHAIR
I THOMSON	MIDLOTHIAN COUNCIL ROAD SERVICES
M BERRY	MIDLOTHIAN COUNCIL ROAD SERVICES
C DODD	MIDLOTHIAN COUNCIL ROAD SERVICES
N BISSET	MIDLOTHIAN COUNCIL ROAD SERVICES
R DUNBAR	MIDLOTHIAN COUNCIL TRAVEL TEAM
C LYALL	SCOTTISH WATER
L JONES	SCOTTISH POWER
J TODD	OPENREACH
M HERITAGE	LOTHIAN BUSES
M HYMERS	SCOTLAND GAS NETWORKS
D ROSS	BEAR SCOTLAND
B MCATEER	ENERGETICS
R CARR	BAM NUTTALL
K PATERSON	BAM NUTTALL
S FREW	BAM NUTTALL

Apologies:-

M THOMSON	NETWORK RAIL
C BLACK	POLICE SCOTLAND
G GIFFORD	SCOTLAND GAS NETWORKS

Additional Circulation: N DOUGALL, M RANKINE

		Action By
ITEM 1	WELCOME & APOLOGIES	
1.1	AH welcomed everyone to the meeting and apologies were noted.	
ITEM 2	MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING 12 FEBRUARY 2013	
2.1	The previous Minutes were reviewed and passed as a true record.	
2.2	Scottish Water ironworks defects – works are still ongoing.	Scottish Water
2.3	Scottish Water reinstatement defects – works are currently ongoing in Roslin, however, a new contract has to be issued for the remaining defects. The contract should be issued within approximately the next 2 months.	Scottish Water
2.4	Scottish Power - damage to Road Services road drainage on the A6094 following installation of a high voltage cable. There has still been no contact from Scottish Power regarding this damage. NA has contacted Ian McKay and LJ will email NA to let him know that contact has not been made.	Scottish Power.
2.5	Early / Late start requests are still being received asking for works to begin before the minimum early start notice period or works extension requests being made after notices have expired. Advice Note 17 is now part of the Co-ordination Code of Practice therefore it is vital that staff and contractors are aware of the restrictions and minimum requirements.	ALL
ITEM 3	AGENDA ITEMS	
3.1	Planned Works	Action By
	The list of planned works was reviewed.	
	No major clashes were noted.	
	Bam on behalf of Network Rail have now begun construction of the Borders Railway which will	

involve major construction works at various locations along the route.

3.2 Indicators & Statistics.

All indicators and statistics are available on the Scottish Road Works Register.

The inspection reports were distributed and concern was raised again over the percentage of Scottish Water reinstatement defects. The efforts made by Scottish Water to begin dealing with the large number defects is appreciated however, it is hoped that the remaining defects will be dealt with timeously.

Scottish Water

3.3 Inspections.

CD congratulated Scottish Power on their inspection results. There have been no routine defects in the past 9 months.

It was noted that Scottish Water are not accepting or declining legacy works in the 'Inspection Results Awaiting Assessment' list on the Scottish Road Works Register. CL to investigate.

Scottish Water

Scottish Water are accepting defective apparatus inspections when viewing the inspection received for the first time which would suggest that the sites are not being checked prior to accepting the defect. CL to investigate.

Scottish Water

The inspection reports are not combining figures for Openreach / British Telecom. This has been raised with Iain Ross.

3.4 Coring.

Appendix A has been completed and passed to Scottish Borders Council. **Post meeting note:** Invoices for core failures have been issued and all results have been entered on to the SRWR.

3.5 Road Designations & Gazetteer.

The Midlothian gazetteer & ASD have been loaded into the SRWR for the May update. Records for cycleways being incorporated into the Borders railway have been closed or amended.

- | 4.0 | A.O.C.B. | Action By |
|------------|--|------------------|
| 4.1 | CD asked if the utility companies could supply contact details for scaffolding requests. | ALL |
| 4.2 | NB raised concerns over the length of time it is taking Scottish Power to complete reinstatements. LJ stated that an internal audit had been carried out and reinstatements should now be completed within 3 days. | |
| 4.3 | JT stated that the superfast broadband project is ongoing. | |
| 4.4 | Thanks were given for the successful co-ordination of SGN works and bus services during the closure of Lady Brae, Gorebridge during resurfacing works. | |

ITEM 5 NEXT MEETING

5.1 AH thanked everyone for their attendance

The dates of the next meetings are ;

Tuesday 13 August 2013
Tuesday 12 November 2013

at 14:00 Hrs_in the conference room 1, 1st Floor
Dundas Buildings, 62A Polton Street, Bonnyrigg,
EH19 3YD.