

— THE OFFICE OF —  
THE SCOTTISH  
ROAD WORKS  
COMMISSIONER

**COMMISSIONER ADVICE PAPER No 6**

**Use of Potential Works  
On The Scottish Road Works  
Register**

## Version History

<i>Version</i>	<b>Date</b>	<b>Notes</b>
1.00	July 2012	

## Use of Potential Works On The Scottish Road Works Register

Potential Works Notices are non statutory notices which can be entered onto the Scottish Road Works Register (SRWR) which has been set up to allow such Potential Works Notices to be entered; both with and without dates. This allows the Potential Works functionality to be used in two separate and distinct ways as described as follows:

### 1. Provisional Potential Works Notices

In this case, Potential Works Notices can be entered with **no dates** and will allow the SRWR to be used as a works scheduling tool. This will allow notices to be entered which can be called up at an appropriate point when required and converted into an actual notices with dates included.

Such notices will not appear on the task summary lists of other organisations and cannot be used for co-ordination purposes.

### 2. Co-ordination Potential Works Notices

In this case, Potential Works Notices for major works can be entered, but **they must show expected start and end dates**. The use of a Co-ordination Potential Works Notice implies that the dates entered will be a “best estimate” and will almost certainly require to be revised later. At this stage the accuracy of the dates is not important, the objective is to ensure that the wider road works community is aware that works are proposed and has a reasonable indication as to when the works might be undertaken.

When a works promoter becomes reasonably confident as to the dates when the works will be undertaken, then the Potential Works Notice should be converted into a statutory Advance Works Notice.

The use of dates allows the Potential Works Notices to become visible to all users and available on the reports used at Local RAUC(S) Co-ordination meetings, enabling more effective forward planning.

**John Gooday**  
**Scottish Road Works Commissioner**  
**July 2012**